

Baystate Health

Policies and Procedure: Division of Academic Affairs

Individuals Reviewing Policy

Hal B. Jenson, MD, MBA
Senior VP for Academic Affairs

Joanna Barnett, MBA, RN
Director, Office of Continuing Education

Policy: BH-AA-CE-2.4

Effective Date: 07/1995

SUBJECT: Support from Pharmaceutical Companies and Device Manufacturers

I. Policy

Baystate Health Continuing Education follows the Accreditation Council for Continuing Medical Education (ACCME), Massachusetts Association of Registered Nurses, Inc/ American Nurses Credentialing Center (MARN/ANCC), and American Psychological Association (APA) standards for commercial support. In keeping with these standards, accredited status refers only to its continuing education activities and does not imply ACCME, MARN/ANCC or APA approval or endorsement of any commercial products.

II. Purpose

This policy insures compliance with the Baystate Health Personnel Policies and the Accreditation Council for Continuing Medical Education (ACCME), American Nurses Credentialing Center (ANCC), American Psychological Association (APA) and requirements of other oversight entities.

III. Scope

This policy applies to all continuing education activities provided by Baystate Health that have a commercial grant associated with them.

IV. Procedures

1. All funds must be received in the form of an unrestricted educational grant made payable to Baystate Health Continuing Education.
2. The terms, conditions and purposes of the grant must be documented in a Letter of Agreement between the commercial company and BHCE.
3. The commercial company must agree to the following:
 - Commercial exhibits and arrangements shall not influence the planning nor interfere with the presentation of the educational activity.
 - Exhibit placement is not a condition of support for the educational activity.
 - No commercial promotional materials shall be displayed or distributed in the same room immediately before, during, or immediately after an educational activity certified for credit.

- Representatives of commercial supporters may attend an educational activity, but may not engage in sales activities or wear their company name badge while in the room where the activity takes place.
3. The program topic, content, faculty selection, faculty honorarium, budget, etc will be set by the Provider, not the company offering commercial support.
 4. Sources of commercial support will be made known to program participants using one of the following phrases, "*An educational grant for this program has been provided by _____.*" or "*In-kind support for this program has been provided by _____.*"
 5. The Provider will pay all expenses (honoraria, travel expenses, etc.) associated with the educational activity in accordance with program planning documentation and the Baystate Health Financial requirements once the commercial funds have been received.
 6. Upon request, the Provider will report to each commercial supporter information concerning the expenditure of the grant funds.

Cross-References

BH Business Gifts and Business Entertainment (HR 113)

References

Guidelines of the Accreditation Council for Continuing Medical Education
 Guidelines of the American Nurses Credentialing Center

Attachment

Education Grant Letter of Agreement

Effective Date: 07/1995

Revision Dates:

7/2001	2/2003	7/2004	7/2008	4/2009		
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